

# Overview of City Contracting

September 2016



## Background

- 2005: CH2M Hill – City’s initial contract provider for General City Services
  - One provider for all services
  - Five-year contract
- 2010-2011: Development & Issuance - Request for Proposals for General Government Services
  - Providers could bid on single packet of services or all
  - Financial Services and Information Services were “firewalled” as single work packages
    - RFP for Financial Services and Information Services issued December 2010 with bid responses due February 2011
    - Public Works, Community Development, Communications, Municipal Court, Recreation & Parks RFPs issued January 2011 with bid responses due in March 2011
- Three panels assembled to review submissions
  - Capabilities and Approaches
  - Performance Confidence
  - Cost/Price
- Eight firms submitted for five work packages

## 2011 Procurement Results

- Contracts awarded to:
  - Severn Trent – Financial Services
  - InterDev – Information Services
  - the Collaborative – Communications
  - Jacobs Engineering Group – Municipal Court
  - URS – Public Works
  - Jacobs Engineering Group – Recreation and Parks
  - the Collaborative – Community Development
- Call Center contract was re-bid in 2013 with contract awarded to Faneuil
- Initial contract period began July 1, 2011 - June 30, 2012 with four renewal periods ending June 30, 2016

## GGG Contract Review- January 2016

- Council Retreat - January 2016: Recommended renewal of five GGS contracts for additional three years (new contracts effective July 1, 2019)
  - With two major planning efforts underway (Next 10 and City Springs), provides continuity and consistency in operations
  - Reduces staff turnover
  - Contract changes include:
    - Eliminated cost savings initiative
    - Wording added that personnel vacancies are reported to Finance Director within three business days
    - Provides for City to be able to audit Contractor's records if needed

## Field Services Contractors

- Services Include:
  - Street Maintenance
  - Park Maintenance
  - Right-of-Way Maintenance
  - Street Cleaning
  - Interstate Mowing
  - Tree Removal
  - Emergency Services
  - Traffic Signal Maintenance

## Field Services Contractors

| Contract Service                                  | Contractor         | Estimated Contract Value                          | Date Council/ CM Approved Extension/Contract | Current Contract Period |
|---|--------------------|---|--|-------------------------|
| <b><i>CONTRACTS RECOMMENDED FOR RE-BID</i></b>    |                    |   |  |                         |
| Landscape Maintenance                             | Howley Landscaping | \$33,000  | 6/21/2016                                    | 7/1/16-6/30/17          |
| Street Maintenance                                | Blount             | \$1,200,000                                       | 6/21/2016                                    | 7/1/16-6/30/17          |
| Striping And Sealing                              | WildCat Paving     | \$45,000  | 6/21/2016                                    | 7/1/16-6/30/17          |
| Traffic Signals Maintenance (ROW)                 | Siemens            | \$660,000   | 6/21/2016                                    | 7/1/16-6/30/17          |
| Workforce Elements                                | OpTech             | \$2,836,288                                       | 6/21/2016                                    | 7/1/16-6/30/17          |
| Park Maintenance                                  | OpTech             | Currently included in workforce elements contract | 6/21/2016                                    | 7/1/16-6/30/17          |
| Pond Vegetation Maintenance                       | New Contract       | \$100,000   | N/A  | N/A                     |
| Emergency on call contractors                     | Multiple vendors   | \$40,000  | 6/21/2016                                    | 7/1/16-6/30/17          |
| <b><i>CONTRACTS RECOMMENDED FOR EXTENSION</i></b> |                    |   |  |                         |
| Interstate Mowing                                 | Pro Cutters        | \$257,088   | 6/21/2016                                    | 7/1/16-6/30/17          |
| Tree Removal Services                             | Multiple vendors   | \$200,000   | 6/21/2016                                    | 7/1/16-6/30/17          |
| Signs   | OpTech             | \$280,000   | 6/21/2016                                    | 7/1/16-6/30/17          |

## Next Steps

- Scoping – Immediate
- Pre-Proposal Conference – December 2016
- RFP Released – December 2016/January 2017
- Proposals Due – February 2017
- Staff Review / Interviews – February – April 2017
- Contract Award – April 2017
- Budget Updates – June 2017