

FY 2016 BUDGET PRESENTATION

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City Manager

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FY 2016 Budget Calendar

March – April	Departmental Budget Hearings / Finance Review Phase
April – May	Senior Management / Mayor Review Phase
April 28	Budget Workshop #1
May 5	Budget Workshop #2
May 19	City Council Budget Presentation (Proposed Budget)
June 2	1 st Public Hearing on FY16 Budget and Discussion
June 16	Final Public Hearing and Adoption by City Council

Budget Principles

- Conservatively determine revenue and expenses.
 - Solid estimating effectively neutralizes pressures to inflate revenue estimates to cope with budgeting pressures.
- Do not use one-time revenue sources for ongoing expenses.
 - When a non-recurring source of revenue is used to fund an ongoing expense, an "automatic unfunded increase" is built into the budget for the following year.

City Council Priorities



FY16 Budget Highlights – Operating

- Fixed Cost of General Government Services Contracts - \$14,817,950 (+10.33%)
- Renewal of subcontractor agreements - \$5,768,495 (+2.07%)
- Continued funding for Police Fleet Replacement Program (22 vehicles) - \$702,050
- Vehicle Acquisition Costs for Fire Dept. (4 vehicles) - \$112,000
- Additional trucks for Public Works Field Insp. Staff (3 vehicles) - \$70,000
- Continued funding for Community Events/Non-profits - \$502,500
- Debt service for Fire Department - \$773,980
- 911 Center / NFRRSA operations - \$750,000
- Continued EMS subsidy for enhanced service - \$120,000
- Comp Plan/Small Area Plans/Transportation Planning- \$800,000
- **Water Rate Study - \$250,000**
- **PAC Operations Contract for Year 1 - \$75,000**

FY16 Budget Highlights – Capital

- Continued funding for City Center Projects - \$15,000,000
- Land Acquisition/Construction Funding for City Center master plan transportation grid - \$3,000,000
- Continued funding for Stormwater Infrastructure Improvements - \$2,550,000
- I-285 / SR400 Interchange Shared Use Trail - \$1,000,000
- Pavement Management Program - \$500,000
- Lake Forrest Dam Repair - \$700,000
- C0007 Marsh Creek BMP Contingency - \$250,000
- Sidewalk Program - \$500,000
- T0046 Carpenter Drive at Roswell Road intersection - \$900,000
- Projects requiring Federal Match- \$1,225,471
 - T0044 - ATMS2 (Roswell Rd S of Abernathy) \$368,241
 - T0054 - ATMS3 (Hammond Dr / Glenridge Conn / PTD) \$255,000
 - CC010 - SS Circle Streetscape (Local ROW Match) \$602,230
- **Transfer from Capital Contingency to Marsh Creek BMP - \$650,000**
- **Total CIP Assumptions - \$25,625,471**

Service Enhancements



SSPD FY16 Enhancements

- Funding for 6 new FT officers pending outcome of staffing review
- Vehicle replacement of 22 vehicles
- Restore 3 propane vehicles
- Replace 14 ballistic vests
- Purchase 40 radios
- Addition of active shooter facility

SSFR FY16 Enhancements

- Replacement of 4 administrative vehicles
- Purchase and install 2 gear washers and 2 commercial dryers to properly clean and maintain firefighting gear
- Purchase 4 sets of Rapid Intervention Gear packs
- Purchase fitness equipment for 4 stations
- Replacement of 7 thermal cameras on apparatus (age & better technology)
- Convert 47 PT positions with 16 FT positions throughout the department
 - 12 Firefighters
 - 4 Fire Marshal's Office

General Government Services FY16 Enhancements

- Communications (\$103,095 increase)
 - Addition of 1.0 Communications Specialist and funding for staff retention
- Public Works (\$593,760 increase)
 - Addition of Field Svc Superintendent, Project Engineer, Transportation Traffic Engineer and Facilities Assistant (4 FTEs). Reducing “as needed” work allocation from \$175,000 to \$75,000 to assist with additional staffing requests
- Community Development (\$408,252 increase)
 - Addition of Building Inspector position (1.0 FTE), Planner positions (3.0 FTEs), a re-purpose of P&Z Manager to a Deputy Director position, a re-purpose of an Admin position to a Planning Coordinator and a re-purpose of a Planner II position to a B&D Manager position (.4 FTE). Reducing “as needed” work allocation from \$115,000 to \$0

General Fund Budget

Revenues	\$85,766,568
Expenditures	<u>95,298,938</u>
Subtotal	-\$9,532,370
Use of Fund Balance	<u>9,532,370</u>
Total	\$0

Total Budget for All Funds - \$207,588,412

Revenues FY15 vs. Projected FY16

	2015 Budget	2016 Budget	Variance	% Change
Property Taxes	\$30,400,000	\$30,900,000	\$500,000	1.64%
Sales Tax	23,125,000	24,425,000	1,300,000	5.62%
Business & Occupational Tax	8,750,000	9,000,000	250,000	2.86%
Franchise Taxes	8,850,000	9,225,000	375,000	4.24%
Insurance Premium Taxes	4,600,000	4,750,000	150,000	3.26%
Other Revenue	7,254,280	7,466,568	212,288	2.93%
Total Revenues	\$82,979,280	\$85,766,568	\$2,787,288	3.36%

General Fund Expenditures FY15 vs. Projected FY16

	2015 Budget	2016 Budget	Variance	% Change
City Council	\$224,922	\$224,922	\$0	0.00%
City Manager	786,745	885,490	98,745	12.55%
City Clerk	160,410	164,855	4,445	2.77%
Finance	2,322,671	2,363,916	41,245	1.78%
City Attorney	823,000	823,000	0	0.00%
Information Services	2,085,783	2,251,258	165,475	7.93%
Human Resources	276,047	311,788	35,741	12.95%
Facilities Management	1,629,154	1,734,574	105,420	6.47%
Communications	1,228,451	1,246,836	18,385	1.50%
General Administration	2,212,395	2,784,895	572,500	25.88%

General Fund Expenditures FY15 vs. Projected FY16 (cont.)

	2015 Budget	2016 Budget	Variance	% Change
Municipal Court	1,797,701	1,840,647	42,946	2.39%
Police	19,233,793	19,570,623	336,830	1.75%
Fire	11,861,209	12,092,123	230,914	1.95%
Emergency Management	1,406,400	1,072,000	(334,400)	-23.78%
Public Works	11,462,058	12,024,933	562,875	4.91%
Parks & Recreation	2,939,683	3,188,808	249,125	8.47%
Community Development	3,882,448	4,793,700	911,252	23.47%
Economic Development	328,063	311,570	(16,493)	-5.03%
Transfers to Other Funds	31,253,429	27,613,000	(3,640,429)	-11.65%
Total Expenditures	95,914,361	95,298,938	(615,423)	-0.64%

Task Order Analysis

Firm / Work Package	NTE Escalator	Actual Escalator	FY 15 Amount	FY 16 Amount	% Change
ST Services / Finance	2.50%	2.50%	\$1,755,000	\$1,798,875	2.50%
InterDev / Information Services	5.25%	4.00%	1,361,883	1,416,358	4.00%
Faneuil / Call Center	4.88%	4.88%	450,538	472,524	4.88%
The Collaborative / Communications	2.20%	2.20%	549,917	653,012	18.75%
Jacobs / Municipal Court	3.00%	0.00%	1,102,660	1,102,660	0.00%
AECOM (URS) / Public Works	4.00%	3.50%	3,732,558	4,326,318	15.91%
Jacobs / Recreation	3.00%	0.00%	1,042,912	1,199,183	14.98%
The Collaborative / Community Development	2.20%	2.20%	<u>3,434,961</u>	<u>3,849,020</u>	<u>12.05%</u>
		TOTAL	\$13,430,429	\$14,817,950	10.33%

Public Works Contractor Analysis

Firm / Service	Escalator	FY15 Amount	FY16 Amount	% Change
Blount / Street Maintenance	0.00%	\$1,445,000	\$1,445,000	0.00%
Optech / Park Maint., ROW, Street Cleaning	0.00%	2,720,000	2,840,000	4.41%
ProCutters / Mowing on Interstates	0.00%	220,000	250,000	13.64%
Casey, Yellow Ribbon, Richmond / Tree Removal	0.00%	200,000	200,000	0.00%
Optech / Road Signage	0.00%	350,000	300,000	-14.29%
Siemens / Traffic Signals	3.00%	566,500	583,495	3.00%
Tomal, TMI / Road Striping	0.00%	<u>150,000</u>	<u>150,000</u>	<u>0.00%</u>
	TOTAL	\$5,651,500	\$5,768,495	2.07%

General Fund Expenditures – Contingency Detail

Description	2016 Budget
General Administration	\$300,000
City Manager	\$150,000
Police Department	\$200,000
Fire Department	\$200,000
Emergency Management	\$15,000
Recreation Department	<u>\$50,000</u>
Total	\$915,000

FY16 Capital Priority Projects

Project Name	Amount
Interchange Justification Report for New I-285 Interchange	\$450,000
Hammond Park Facility Upgrades	\$660,000
Traffic Management Center and City SCOOT	\$350,000
Windsor Meadows Park	\$300,000
Intersection Improvement Program	<u>\$164,529</u>
Total	\$1,924,529

FY16 Summary of All Funds

Fund Name	FY16 Budget
General Fund	\$95,298,938
Anne Frank Fund	63,000
Confiscated Assets Fund	200,000
Emergency 911 Fund	2,552,210
Multiple Grant Fund	170,350
Community Development Block Grant Fund	1,123,426
Donations Fund	25,000
Hotel / Motel Fund	3,750,000
Excise Tax on Rental Motor Vehicles Fund	100,000
Capital Projects Fund	101,655,488
Impact Fee Fund	100,000
Stormwater Management Fund	<u>2,550,000</u>
Total All Funds	\$207,588,412

Audited FY14 Fund Balance by Fund

Fund Name	Audited Balance
General Fund	\$33,458,846
Anne Frank Fund	0
Confiscated Assets Fund	826,566
Emergency 911 Fund	0
Multiple Grant Fund	0
Community Development Block Grant Fund	38,469
Donations Fund	106,448
Hotel / Motel Fund	1,101
Excise Tax on Rental Motor Vehicles Fund	0
Capital Projects Fund	54,276,325
Impact Fee Fund	2,384,927
Stormwater Management Fund	<u>467,380</u>
Total All Funds	\$91,560,062

Anne Frank Exhibit Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$12,761	-\$514	\$0	\$0
Revenues	45,068	47,018	56,100	63,000
Expenditures	58,343	46,505	56,100	63,000
Ending Fund Balance	-\$514	\$0	\$0	\$0

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Confiscated Assets Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$346,442	\$867,577	\$826,566	\$626,566
Revenues	708,305	232,359	400,000	200,000
Expenditures	187,170	273,371	600,000	200,000
Ending Fund Balance	\$867,577	\$826,566	\$626,566	\$626,566

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

E911 Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$0	\$0	\$0	\$0
Revenues	2,748,115	2,661,622	2,636,028	2,552,210
Expenditures	2,748,115	2,661,622	2,636,028	2,552,210
Ending Fund Balance	\$0	\$0	\$0	\$0

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Multiple Grants Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$0	\$0	\$0	\$0
Revenues	1,626,918	1,021,264	531,499	170,350
Expenditures	1,626,918	1,021,264	531,499	170,350
Ending Fund Balance	\$0	\$0	\$0	\$0

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Community Development Block Grant (CDBG) Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$41,221	\$41,595	\$38,469	\$38,469
Revenues	285,371	403,382	1,042,915	1,123,426
Expenditures	284,997	406,508	1,042,915	1,123,426
Ending Fund Balance	\$41,595	\$38,469	\$38,469	\$38,469

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Private Donations Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$130,622	\$122,086	\$106,448	\$117,648
Revenues	4,740	4,262	26,200	25,000
Expenditures	13,276	19,900	15,000	25,000
Ending Fund Balance	\$122,086	\$106,448	\$117,648	\$117,648

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Hotel / Motel Tax Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$987	\$1,075	\$1,101	\$1,101
Revenues	3,763,997	3,866,730	3,851,148	3,750,000
Expenditures	3,763,909	3,866,704	3,851,148	3,750,000
Ending Fund Balance	\$1,075	\$1,101	\$1,101	\$1,101

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Excise Tax on Rental Motor Vehicle Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$0	\$0	\$0	\$0
Revenues	0	104,169	106,642	100,000
Expenditures	0	104,169	106,642	100,000
Ending Fund Balance	\$0	\$0	\$0	\$0

Fund created in FY 2014, numbers are actual. FY 2015 is projected and FY 2016 is proposed budget.

Capital Projects Fund

Fiscal Year	CIP Fund	Stormwater Fund	Total
2006	\$0	\$0	\$0
2007	6,180,936	0	6,180,936
2008	15,540,483	450,000	15,990,483
2009	29,152,474	1,800,000	30,952,474
2010	23,647,716	500,000	24,147,716
2011	14,900,001	1,800,000	16,700,001
2012	12,320,198	2,500,000	14,820,198
2013	26,571,822	2,500,000	29,071,822
2014	24,336,631	1,600,000	25,936,631
2015	29,428,429	1,750,000	31,178,429
2016	<u>25,000,000</u>	<u>2,550,000</u>	<u>27,550,000</u>
Total	\$207,078,690	\$15,450,000	\$222,528,690

Impact Fee Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$1,548,674	\$1,715,328	\$2,384,927	\$3,094,253
Revenues	466,654	1,128,083	709,326	100,000
Expenditures	300,000	458,484	0	100,000
Ending Fund Balance	\$1,715,328	\$2,384,927	\$3,094,253	\$3,094,253

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Stormwater Management Fund

	FY 2013	FY 2014	FY 2015	FY 2016
Beginning Fund Balance	\$1,558,193	\$906,466	\$467,380	\$0
Revenues	2,500,000	1,600,000	1,750,000	2,550,000
Expenditures	3,151,727	2,039,087	2,217,380	2,550,000
Ending Fund Balance	\$906,466	\$467,380	\$0	\$0

FY 2013 and FY 2014 are actuals. FY 2015 is projected and FY 2016 is proposed budget.

Discussion

